



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB 093024DAW Microsoft Office o365 A5 Education Software
DEADLINE: September 30, 2024 @ 12:00 PM

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to Douglas Williamson williamsondd@scsk12.org and Mary Taylor, taylor15@scsk12.org by 1:00 PM/CST on September 23, 2024. Subject line of email shall read "Questions – IFB093024DAW Microsoft Office o365 A5 Education Software." Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on September 24, 2024 by EOD.

IMPORTANT DATES:

Bid Release	September 17, 2024
Pre-Bid Meeting	Not Applicable
Questions or Requests Due	September 23, 2024 @ 1:00 pm
Questions and Answers Posted	September 24, 2024 @ EOD
Bid Due / Bid Deadline	September 30, 2024 @ 12:00 pm

Thank you.
Procurement Services
Memphis-Shelby County Schools